

## EXPERIENCE

**JOE PICKETT (SEASON TWO)**

APRIL 2022 - NOV. 2022

*Props Buyer/Co-ordinator for Episodic TV Show*

- Researched, purchased and acquired items to be used as props for all studio and location sets
- Breakdown of Script; Budget; Operating Cashet system for all purchases; Timesheets; Coordinated Props for Set & Clearances

**UNDER THE BANNER OF HEAVEN (SEASON ONE)**

OCT. 2021 - DEC. 2021

*Props Buyer/Co-ordinator for Episodic TV Show*

- Researched, purchased and acquired items to be used as props for the Historical Unit
- Breakdown of Script; Budget for Expenses; Operating Cashet system for all purchases; Timesheets; Coordinated Props for Set & Clearances

**JOE PICKETT (SEASON ONE)**

MAR. 2021 - OCT. 2021

*Props Buyer/Co-ordinator for Episodic TV Show*

- Researched, purchased and acquired items to be used as props for all studio and location sets
- Breakdown of Script; Budget; Operating Cashet system for all purchases; Timesheets; Coordinated Props for Set & Clearances

**JANN (SEASON THREE)**

JAN. 2021 - MAR. 2021

*Graphics Artist for Episodic TV Show*

- Graphic Design (hero & background items); designed & co-ordinated artwork printing, pickup & delivery to Set; clearances on product

**BLACK SUMMER (SEASON TWO)**

AUG. 2020 - OCT. 2020

*Second Assistant Art Director for Episodic TV Show*

- Graphic Design (hero and background items); Ability to meet multiple deadlines with quick turnarounds
- Operating Cashet system re: expenses for art department/construction and paint purchases
- Breakdown of Script; Designing and co-ordinating artwork for print to supply Props & Set Dec; co-ordinated printing, pickup & delivery.

**A TEACHER (SEASON ONE)**

JULY 2019 - OCT. 2019

*Graphics Artist for Episodic TV Show*

- Graphic Design (hero and background items); applying vinyls on set; Ability to meet multiple deadlines with quick turnarounds
- Worked closely with the Art Director & Production Designer to obtain a consistent look throughout the show with plenty of research and artwork creativity; Breakdown of Script
- Designing and co-ordinating artwork in the Art Department for print to supply Props & Set Dec; co-ordinated printing & pickup; making sure picture car vehicles were wrapped with designs created.

**FORTUNATE SON (SEASON ONE)**

JUNE 2019

*Graphics Artist for Episodic TV Show*

- Graphic Design (hero and background items) set in 1968; Ability to meet multiple deadlines with quick turnarounds

**HEARTLAND (SEASON THIRTEEN)**

APRIL 2019 - MAY 2019

*Assistant Art Director for Episodic TV Show*

- Worked closely with the Art Director & Production Designer to obtain a consistent look throughout the show with plenty of research and artwork creativity; Breakdown of Script
- Designed and co-ordinated artwork printing, pickup & delivery to departments; Clearance on Product; Product Placement

**LET HIM GO (FEATURE FILM)**

MARCH 2019 - APRIL 2019

*Set Dec Buyer/Co-ordinator for Feature Film*

- Researched, purchased, leased and acquired items to be used as decor for studio and location sets
- Assisted Set Decorator, planned delivery and returns, co-ordinated department's purchasing and petty cash

**JANN (SEASON ONE)**

AUG. 2018 - OCT. 2018

*Set Dec Buyer for Episodic TV Show*

- Researched, purchased, leased and acquired items to be used as decor for all studio and location sets
- Assisted Set Decorator, planned delivery and returns, reconciled spending after production

**THE DETOUR (SEASON THREE)**

JULY 2017 - OCTOBER 2017

*Graphic Artist for Episodic TV Show*

- Graphic Design (hero and background items); applying vinyls on the set; Ability to meet multiple deadlines with quick turnarounds
- Worked closely with the Art Director & Production Designer to obtain a consistent look throughout the show with plenty of research and artwork creativity; Breakdown of Script
- Designing and co-ordinating artwork in the Art Department for print to supply Props & Set Dec; co-ordinated printing & pickup; making sure vehicles were properly wrapped with designs created.

**WYNONNA EARP (SEASON TWO)**

NOVEMBER 2016 - APRIL 2017

*Graphic Artist for Episodic TV Show*

- Started as an Art Department Trainee and was upgraded to Graphic Artist mid-show
- Graphic Design (hero and background items for an episodic tv show)
- Product Placement and Clearance (approached potential companies for product placement; helped with clearance on product)
- Purchased supplies for Art Department, Props & Set Dec; co-ordinated printing & pickup

**DAMNATION (PILOT)**

AUGUST 2016 - OCTOBER 2016

*Art Department Trainee for Damnation TV Pilot*

- Assist & co-ordinate information for Production Designer, Art Director & Assistant Art Director
- Graphic Design & Research; Purchased supplies for Art Department, Props & Set Dec

## CERTIFICATES

Certificate in Visual Design specializing in Art, Theory and Practice (University of Calgary)  
 Certificate in Graphic Design (University of Calgary)  
 IATSE Set Etiquette & Protocol  
 AGLC ProServe Card  
 Standard First Aid Course w/CPR  
 WHMIS issued APRIL 2016

completed NOVEMBER 2022  
 completed OCTOBER 2015  
 completed MARCH 2016  
 expires FEBRUARY 13, 2025  
 expires MARCH 2025

